NOTICE INVITING QUOTATION

Tripura Forest Development & Plantation Corporation Limited, (A Govt. of Tripura Undertaking) invites application in the attached format as Annexure I in sealed cover from the interested organizations / agencies to undertake Animation Cartoon about the Biodiversity Conservation (BD Act 2002 & Rules 2004, TBB Rules, Access & Benefit Sharing Mechanism, BMC & PBR related issues) in Tripura for use in the Office of the Tripura Biodiversity Board as per the specification detailed below. The last date for submission of the bid is 19-12-2019, 3PM and the same shall be opened at the office of undersigned on 20-12-2019 at 11 AM

Specifications:

- Duration- 05:00 minutes to 08:00 minutes
- Video Format- MPEG/ MP4
- Video Quality- 24 fps / 30 fps
- Animation Quality- 2.5D with depth
- Lip synchronize accuracy
- English Subtitles
- Resolution – 1080p / 720p
- Motion Graphics
- Audio Quality- 320 kbps / 256 kbps
- Sound effects and Music
- Character setup
- Special FX
- Vocal tracks
- Language- Bengali/ Kokborok
- Type- Short Film
- Prop and background colour styling.
- Attire- Traditional / Local

The quotations should reach to the office of the undersigned by 3 pm, 19th December, 2019. The cover containing quotation may be inscribed with “Quotation for Animated cartoon” and may be delivered by post or by hand at the office of undersigned.

Estimated cost : Rs. 1,00,000/-

TERMS & CONDITIONS
Eligibility Criteria:
1. The bidder should have minimum three years’ experience in the field of production of animation videos with in-house facilities & support for editing, publishing, content writing, multi-language support, broadly classified into Pre-Production, Production & Post Production Activities respectively.

2. The Agency should be registered with the concerned tax authorities such as TIN/TAN, PAN, Service Tax, Sales Tax/ VAT department Or GST as applicable from time to time and other authorities, copy of certificate to be submitted along with bid. Rate should be quoted both in figure and words inclusive all taxes.

3. The Agency/ firm/ individual must submit a list of firms & Organisations/Government departments/ Ministries for whom they have undertaken similar projects segregated as completed, in-process & upcoming respectively.

4. An Earnest Money deposit of Rs.5,000/- by Pay Order/ Demand Draft in favour of Managing Director, TFDPC Ltd. The pay order/ demand draft of Rs. 5,000/- may be kept in the envelope with the bid. The bids without Earnest Money will not be entertained.

5. The Agency shall provide certificate that the firm or organisation or corporate or any person associated with the operation & management are not Black-Listed by any Government Department or Ministry and no criminal case / complaint is pending against them anywhere in India or abroad, copy of the certificate may be attached with the bid.

6. **The bidder may submit the bid in the format attached as Annexure I**

7. The Successful bidder/s shall have to enter into separate agreement with IICA /TBB as and when engaged for an event / film.) The agreement will be valid for one year and can be extended further based on the performance.

8. The undersigned reserved the rights to cancel any quotation without assigning any reason thereof

9. The decision of the undersigned will be considered final. On receipt of the supply order, the organizations / agencies is required to deliver the finished product within 15 days.

Sd/-

(Dr. D.K. Sharma, IFS)  
Managing Director  
TFDPC Ltd, Agartala

Copy:

1. Website of TBB/ Forest Department/TFDPC Ltd  
2. e publish portal (https://eprocur.gov.in/epublish/app)
Tender Inviting authority: Managing Director, Tripura Forest Development & Plantation Corporation Limited


<table>
<thead>
<tr>
<th>Name of Bidder with full Address for communication, email ID, Mobile Number etc</th>
<th>EMD Detail</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>DD No/date</td>
</tr>
<tr>
<td></td>
<td>Bank Name</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item of work /service</th>
<th>Rate in Rs. including all taxes</th>
<th>Amount</th>
</tr>
</thead>
</table>

**Specifications:**
- Duration- 05:00 minutes to 08:00 minutes
- Video Format- MPEG/ MP4
- Video Quality- 24 fps / 30 fps
- Animation Quality- 2.5D with depth
- Lip synchronize accuracy
- English Subtitles
- Resolution – 1080p / 720p
- Motion Graphics
- Audio Quality- 320 kbps / 256 kbps
- Sound effects and Music
- Character setup
- Special FX
- Vocal tracks
- Language - Bengali/ Kokborok
- Type - Short Film
- Prop and background colour styling.
- Attire - Traditional / Local

Note:- Fulfillment of the relevant, statutory, legal and other requirements in all matter is the sole responsibility of the successful bidder.

Following documents must accompany with the bid:-

i. Signed copy of DNIT
ii. All certificate mentioned in the eligibility criteria of the tender Document.
iii. EMD.

Dated: 

Signature in full of Bidder