In consonance with the Tripura Biological Diversity Rules 2006 under BD Act 2002 and subsequent guidelines issued by the Ministry of Environment, Forest & Climate Change on Access & Benefit Sharing Mechanism vide no GSR 827 on access to genetic resources and fair and equitable sharing of benefits arising from their utilization, following procedure is specified for ABS Agreement for various commercially utilized bio-resources (other than notified Normally Traded Commodities) in Tripura:

i. The Trader willing to access bio-resource for commercial utilization from the BMC area will submit application alongwith Form 1 (with Annexure A & B) with an application fee of Rs 1000/- (One thousand only) through bank draft (in favour of State Biodiversity Fund-Tripura) to Tripura Biodiversity Board.

ii. The applicant shall also submit a joint resolution stating the details of availability of bio-resource etc. from the respective JFMC/ BMC. A standard resolution is annexed (Annexure C).

iii. The TBB will scrutinize the application and if found proper, will issue an acknowledgement. The agreement will be signed between the TBB and the trader/ manufacturer if information is found sufficient & correct.

iv. The benefit sharing obligation on the trader will be 2 % of the total value of the biological resource for the respective BMC and 1 % for the State Biodiversity Fund (SBF). (It would be 4 % for the respective BMC and 1 % for the SBF for manufacturer). The trader/ manufacturer should deposit the all the amounts through demand draft while signing of the agreement.

v. After the agreement, a permission letter from SBB will be communicated to the respective DFO/ SDFO for issue of GP/TP by Beat Officer etc. An approved format of permission letter of TBB is given in (Annexure D).

vi. If the quantity of bio-resource is increased then the quantum of the agreed quantity, the trader would submit an application for making good
of the excess bio-resource and will submit the Annexure A & B again alongside the benefit sharing obligation.

This will take with immediate effect.

Enclo:  
Form I with Annexure A & B  
Annexure C- Resolution  
Annexure D- Permission to collect

[Signature]
(Dr. D. K. Sharma, IFS)
Member Secretary
Tripura Biodiversity Board

To
District Forest Officer
North/ Unakoti/ Dhalai/ Khowai/ West/ Sepahijala/ Gomati/ South
Sub-Divisonal Forest Officer
Dharmanagar/ Kanchanpur/ Kailashahar/ Kumarghat/ Manu/ Ambassa/
Teliamura/ Khowai/ Sadar/ Mandai/ Bishalgarh/ Sonamura/ Udaipur/ Amarpur/
Karbook/ Bagafa/ Sabroom

Copy to:
1. The PPS to the Chairman, TBB (Chief Secretary, Govt. of Tripura) for kind information to the Chairman, TBB.
2. The PS to the Principal Chief Conservator of Forests & HoFF, Tripura for kind information to the PCCF & HoFF, Tripura.
3. In-charge Website of Forest Department/ TBB for uploading in the respective website. The soft copy of agreement, Form-I/ Annexure A & B/ Model resolution be uploaded on the website for easy access by the traders/ Forest Department.
4. The Secretary, All Tripura Minor Forest Produce (MFP) Traders Union, Kumarghat, Unakoti, Tripura.
5. Trader

[Signature]
Member Secretary
Tripura Biodiversity Board
Form-1  
(Section 17 of Tripura Biological Diversity Rules, 2006) 
Application form for access to bio-resources for commercial purpose, research and collection

Part A

1. Full Details of Applicant
   a) Name : ________________________
   b) Permanent Address : ________________________
   c) Contact details of Indian National/ agent if any one exists
       __________________________________________
       __________________________________________
   d) Organizational Structure (if applicable is an individual, then personnel profile, Relevant documents have to be enclosed for authentication)
       __________________________________________
       __________________________________________
   e) Nature of Business (Commercial/ Processing/ Supply
       __________________________________________
       __________________________________________
   f) Turnover in Indian Currency ________________________

2. Details on nature of access and collection/ access of Biological resources and associated traditional knowledge
   a) Name of Biological resource and its traditional use

<table>
<thead>
<tr>
<th>S. No</th>
<th>Local Name of Bio-resource</th>
<th>Scientific name of bio-resource</th>
<th>Traditional use</th>
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<tbody>
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</table>

   b) Geographical location of proposed collection (including Village Janpad & District)

<table>
<thead>
<tr>
<th>S. No</th>
<th>Local Name of Bio-resource</th>
<th>Scientific name of bio-resource</th>
<th>Quantity applied for (in Quintal)</th>
<th>Name and address of local BMC</th>
<th>District</th>
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</table>

   c) Details / Nature of Traditional Knowledge and its established facts and uses (oral and Documented)

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<thead>
<tr>
<th>S. No</th>
<th>Local Name of Bio-resource</th>
<th>Scientific name</th>
<th>Traditional Knowledge (Oral/ Documented)</th>
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d) If information supplied under (c), then specify details of traditional knowledge holder individual, family of the community

<table>
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<tr>
<th>S. No</th>
<th>Local Name of Bio-resource</th>
<th>Scientific</th>
<th>Traditional Knowledge (Oral/Documented)</th>
<th>Name of the traditional knowledge holder with details- Phone No/ Mobile No</th>
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e) Quantity and time duration of collection of proposed bioresource

<table>
<thead>
<tr>
<th>S. No</th>
<th>Local Name of Bio-resource</th>
<th>Scientific name</th>
<th>Quantity applied for</th>
<th>Time duration for collection</th>
<th>Name and address of local BMC</th>
<th>Remarks</th>
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</table>

f) Name and total number of authorized personnel to be deployed for collection:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________


g) Purpose of access/ collection of bio-resource for which it is applied in which it is included type of research, extension and commercial utilization:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________


h) Whether any collection of the bio-resource endangers any component of biological diversity or any risks may arise from the access:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
3. Estimation of benefits sharing which may arise due to utilization of particular bio-resource and its associated knowledge to local community.

4. Proposed mechanism and arrangements for benefits sharing with local community

5. Details of application fees:

   Amount............................................ Name of Bank.........................................................

   D.D/ Cheque No............................................. Date................................................

6. Any other specific information:

   Enclosures:
   
   i. Voter ID card
   ii. PAN card
   iii. Address Proof (Aadhar card)
   iv. Updated trade licence
   v. Company registration certificate
   vi. Updated income tax clearance (ST certificate in case of ST candidate)
   vii. Company’s balance sheet of last consecutive three years
   viii. Last 3 years audit report, duly authenticated by the auditor approved by the competent authority. (SI No vi, vii, viii not required in case of new trader, but they have to submit updated bank statement)
   ix. In case of registered company, ‘Certificate of Incorporation, along with board resolution’ need to be submitted along with above mentioned documents.
   x. In case of partnership, ‘Partnership Deed’ is to be submitted by the applicant.
Signature
Name ........................................
Designation ................................

Note: If provided space is insufficient, separate pages may be used and specified in relevant segment of the form.

Section B
Declaration

I/ We declare that:
Collection of proposed biological resources shall not adversely affect the sustainability impact.

Collection of proposed biological resources shall not entail any environmental impact.

Collection of proposed biological resources shall not pose any risk to biodiversity, including ecosystems, species and genetic diversity.

Collection of proposed biological resources shall not adversely affect the local communities.

I/ We undertake to pay any fee and / or royalty, as may be levied by the Board or BMCs. I/ We further undertake to furnish any irrevocable bank guarantee, as any be prescribed by the board.

I/ We further declare the information provided in the application form is true and correct and I/ We shall be responsible for any incorrect/ wrong information.

Place .................................
Date .................................

Signed ........................................
Name ........................................
Title .........................................
Form-1  
(Section 17 of Tripura Biodiversity Rules, 2006)  
Application from for access to bio-resources for commercial purpose, research and collection

b) Geographical location of proposed collection (including Village Janapad & District):

<table>
<thead>
<tr>
<th>Sl No</th>
<th>Name of Bio-resource</th>
<th>Scientific Name</th>
<th>Quantity applied for (M.T)</th>
<th>Name of BMC</th>
<th>Name of Block</th>
<th>Name of District</th>
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## Annexure A

### Access & Benefit Sharing (ABS) Agreement

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of Bioresource</th>
<th>Part used</th>
<th>Quantity Required</th>
<th>Duration of collection</th>
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**ABS Agreement valid from** 2018 to 2019

### Undertaking

1. I have read and understood the terms and conditions of ABS guidelines and I undertake to abide by relevant legal provisions applicable to biological resource.
2. I undertake to obtain the approval of the National Biodiversity Authority (NBA)/ Tripura Biodiversity Board (TBB)/ BMC before making any change in the stated purpose.
3. I undertake to furnish/ share the relevant records with the NBA/ TBB/ BMC, as and when required.
4. I further declare that the Information provided in the form is true and correct and I shall be liable for any incorrect/ wrong information and wilful suppression of the facts.

**Signature with seal**

Tripura Biodiversity Board

**Signature with seal**

Name of the trader/ company/ manufacturer/ Authorized Representative

Complete Address of the trader/ company/ manufacturer

Mobile No:

Place:

Date:
Annexure B
Access & Benefit Sharing (ABS) Agreement

Name of Biodiversity Management Committee (BMC): 
Block/District: 

On the further declared that I will submit additional Annexure B if the quantity is collected more than the quantity mentioned in the agreement

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of Bioresource</th>
<th>Type of Bioresource (Raw/Value Added)</th>
<th>Quantity Required</th>
<th>Purchase Rate/Unit (in Rupees)</th>
<th>Total value</th>
<th>BMC (2% on Total Profit) (4% if their could be a manufacturer)</th>
<th>TBB State Biodiversity Fund (1% on Total Profit)</th>
<th>Sold to Whom (Name with Address)</th>
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</table>

ABS Agreement valid from 2018 to 2019

Signature with seal
Tripura Biodiversity Board

Signature with seal
company/manufacturer/ Authorized Representative
Complete Address of the trader/
Mobile No:
বেসুলেশন (Resolution)
(Seperate resolution for different Bio-resource)

জে এফ এম সি নাম:—

বি এম সি/গ্রাম/পঞ্চায়েত নাম:—

রুক নাম:—

ফরেস্ট রেইনজ নাম:—

জেলা:—

অন্য রোজ,-------------------------------------------------------- তারিখ------------------------ জে এফ এম সি
এবং-------------------------------------------------------- বি এম সি কমিটির মেমরিয়ার নিয়ে এক জরুরী সত্তা অনুমোদিত হয়। উক্ত সত্তা সত্যপ্রতিষ্ঠা করেন-----------------------------------------------মহাশয়।

উক্ত সত্তা উপস্থিত সকল সদস্যদের মধ্যে এই সিদ্ধান্ত হয়:

১. বর্তমান অর্থ বছরে জেএফএমসি/ বিএমসি এলাকা
থেকে---------------------------------- জৈবসম্পদ-------------------------------- কেজি/টন কাচা/ শুকনো সংগ্রহ করা
করে।

২. জৈবসম্পদ প্রতি কেজি-------------------------------- টাকা করে--------------------------- ব্যবসায়ী
কাচা/শুকনো সংগ্রহ করেন।

৩. জৈবসম্পদের মূল্য ফরেস্ট ডেভেলপমেন্ট এজেন্সির একটি মিটিং এ (জে এফ এম সি, বি এম সি এবং
ব্যবসায়ীর মধ্যে) আলোচনাকে নির্দেশিত করা হয়েছে।

৪. এই জৈবসম্পদগুলি বিজ্ঞান সম্মততাবাদ হারভেট করা উপযুক্ত।

উপস্থিত সকল সদস্য/সদস্যদের সাক্ষর:

১।

২।

৩।

৪।

৫।

সাক্ষর জে এফ এম সি সভাপতি

সাক্ষর বি এম সি চেয়ারম্যান

 Seal with Mobile number

 Seal with Mobile number

সাক্ষর জে এফ এম সি সদস্য সচিব

সাক্ষর বি এম সি সদস্য সচিব

 Seal with Mobile number

 Seal with Mobile number
Tripura Biodiversity Board  
Aranya Bhawan, Gurkhabasti  
Agartala, Tripura (W)

Agreement No:                    Dated:

Permission to collect Bio-resource

In exercise of the powers conferred under section 41(3) of The Biological Diversity Act 2002 and Rule 14 of the Tripura Biological Diversity Rules 2006, the TBB has permitted M/S ___________________________ to collect of natural biological resources (other than notified Normally Traded Commodities) including quantity as listed in Annexure-A through an ABS Agreement.

The TP/GP may be issued to M/S ___________________________ for the quantity mentioned below against each biological resource product which has been procured by observing necessary Rules and Regulation under Biodiversity Act 2002, Tripura Biological Diversity Rules 2006 and Access & Benefit Sharing (ABS) Guidelines of MoEFCC dated 21st November, 2014, subject to payment of Government Royalty / any other dues against the products, wherever applicable.

<table>
<thead>
<tr>
<th>SI No</th>
<th>Name of Resource</th>
<th>Type of Bio resource (Raw/ Value Added)</th>
<th>Quantity Approved as per Annexure A</th>
</tr>
</thead>
<tbody>
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The monthly statement of collection of each bio-resource should be submitted by SDFO to TBB & DFO concerned as per format overleaf.

Enclo: Copy of Annexure A

Name, Signature and Seal of MS/DCF, TBB  
Authorised Person  
Tripura Biodiversity Board

Date:
## Monthly Statement for Bio-resource:

<table>
<thead>
<tr>
<th>Month</th>
<th>Name of JFMC</th>
<th>Name of BMC</th>
<th>Name of Bio-resource</th>
<th>Quantity Permitted</th>
<th>GP/TP issued against resource collected</th>
<th>Remarks</th>
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