



GOVERNMENT OF TRIPURA
TRIPURA BIODIVERSITY BOARD
FOREST DEPARTMENT
ARANYA BHAWAN, GURKHABASTI
AGARTALA, WEST TRIPURA

SHORT NOTICE INVITING QUOTATION

Tripura Biodiversity Board invites Short Notice quotations from local printing agencies of Tripura for printing of Annual Report FY 2022-23 as per the specification details given below.

Details of Specification:

Size of Book	A4 Size
Cover Page	250 GSM color with Mat Lamination with UV coat
Inner Pages	(i) 130 GSM both side colour print (91 nos) (ii) 130 GSM bothside black & white print (91 nos)
Quantity (Nos)	200 nos
Colour & Binding	Good Quality Four colour
Fabrication	Perfect Binding

The quotation in sealed cover must be reached to the Tripura Biodiversity Board, 3rd Floor, Aranya Bhawan, Pt. Nehru Complex, Gurkhabasti, Agartala on or before **25/09/2024 at 04.00 PM**

Terms & Condition:

1. The printer is required to deliver the finished product within 30 days from the date of receipt of Work order.
2. Draft should be got approved before final printing.
3. Payment will be made against satisfactory supply of the materials within desired time frame and production of triplicate bill through A/C payee cheque.
4. No advance or part payment will be given. Payment will be arranged only after satisfactory completion of the work duly certified by the competent authority.
5. The rate should be quoted inclusive of all taxes .
6. The bill should be submitted having proper GSTN No.
7. The under signed reserves the right to cancel any quotation without assigning any reason thereof.
8. The decision of the under signed will be considered to be final on receipt of the quotations.
9. The quotation will be valid for one (01) year from the date of receipt of the supply order.
10. If the inner pages are increase or decrease, accordingly the rate will be changed.

Sd/-
(R. K. Samal, IFS)

Member Secretary
Tripura Biodiversity Board

Copy to:-

1. The Member Secretary, TBB for kind information
2. The In-charge, website of Forest Department/TBB with a request for publication in the website.
3. Notice Board of PCCF Office, Aranya Bhawan.

(Anima Das, TFS)
Assistant Conservator of Forests & DDO
Tripura Biodiversity Board